

**HELIWELDERS Canada Limited**

Building 47, Unit #1  
21330 56<sup>th</sup> Ave, Langley Airport  
Langley, BC, Canada V2Y 0E5

Tel +1 604 530 5225

Fax +1 604 530 5226

**RECEIVER / STORES PERSONNEL / FULL TIME**

Heliwelders Canada Ltd. is seeking a self-motivated individual to work full time in the Stores Department in the fast-paced aviation industry.

You will be responsible for performing a variety of functions related to the logistics of Heliwelders products and services. Your key responsibilities and the required skills & qualifications are listed below:

**Key Responsibilities:**

- Parts picking, prepare work orders, filling parts requests
- Receiving parts into our inventory
- Assist engineers & carriers at stores and receiving bay
- Part Locating and Relocating
- Assist with Annual Inventory Count & Assist with other projects as requested
- Filing
- Scanning Documents

**Required Skills & Qualifications:**

- Ability to learn inventory software (Quantum)
- Computer skills and proficiency with Microsoft Word, Outlook and Excel
- Self-starter, able to work and think independently
- Solid problem-solving skills and ability to work under pressure
- Strong communication skills
- Ability to work well in a group / team environment
- Able to lift 50 lbs
- Good Organization skills and Attention to detail

The position is available immediately and starting wage is depending on experience. The hours of work will be 8 am to 4:30 pm Monday to Friday.

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**Langley, BC, Canada V2Y 0E5 [www.heliwelders.com](http://www.heliwelders.com)**

Job Type: Full-time

Salary: \$45,000.00-\$52,000.00 per year

**Benefits:**

- Company pension
- Dental care
- Extended health care
- Vision care

**Schedule:**

- 8 hour shift

Work Location: In person

Please send Resumes prior to March 31, 2023 to Callum Brown: [callum@heliwelders.com](mailto:callum@heliwelders.com)

No phone calls please.

\*Responses shall be sent back to eligible applicants only