



Heliwelders Canada Ltd is a helicopter maintenance facility located in the lower mainland of BC.
The Langley Airport is rapidly growing and so is our team.

STORES, SHIPPING AND RECEIVING PERSONNEL FULL TIME

Heliwelders Canada Ltd. is seeking a self-motivated individual to work full time, in the Stores, Receiving Department in the fast pace aviation industry.

You will be responsible for performing a variety of functions related to the logistics of Heliwelders products and services. Your key responsibilities and the required skills & qualifications are listed below:

Key Responsibilities:

- Picking Parts / Prepare Work order Parts Request
- Receive parts into our inventory software
- Assist engineers & carriers at stores and receiving bay
- Assist with annual inventory count
- Assist with other projects as requested

Required Skills & Qualifications:

- Forklift Certification or availability to do certification
- Completion of Grade 12
- Ability to learn inventory software
- Computer skills and proficiency with Microsoft Word, Outlook and Excel
- Self-starter, able to work and think independently
- Solid problem-solving skills and ability to work under pressure
- Strong communication skills
- Some Shipping Experience would be helpful

The hours of work will be 8 am to 4:30 pm Monday to Friday.

If you are interested in our Stores, Receiver position, please forward your resume to Callum Brown at callum@heliwelders.com

We thank all applicants for their interest, only those under consideration for the position will be contacted.